

**PLANNING COMMISSION  
FOREST HOME TOWNSHIP  
MEETING MINUTES  
OCTOBER 5, 2022 @ 7:00 PM**

Members present: Paul Trumble, Doug Dewey, Tom Sheneman and Scott Steiner.  
Absent: Linda Cran  
Also, present Stephen Barnard, Janis Priebe, Steve Poel, Carla McDonald, John Symons and David Martin.

The Chairman called the meeting to order at 7:00 PM.

The Pledge of Allegiance to the U.S. flag.

**AGENDA:**

Moved by Sheneman and seconded by Dewey, that the commission approve the agenda as presented. Motion carried – all present voting yes.

The Chairman called the Public Hearing to order at 7:01 p.m. as follows:

PUBLIC HEARING: Ann Marie Lake  
Special Land Use Permit Application  
Construction of an accessory building on a vacant lot  
In accordance with Section 1638  
Subject property Identification No. 05-07-290-009-00 Lot 9, Anwar Subdivision

Zoning Administrator, Stephen Barnard addressed the Commission to report that he has complied with requirements of the Zoning Ordinance. Notices: Newspaper and surrounding property owners.

- Applicant seeks a Special Land Use permit to construct a Personal Storage Building on a vacant lot. The proposed building is 16' x 12' with room for future dwelling. In accordance with Section 1638.
- Steve Poel addressed the members to inform them that he is providing to applicant but is not the contractor, as the applicant is doing the construction.

The Chair closed the Public Hearing Closed at 7:14 p.m.

**DECISION: Finding of Facts**

The Zoning Ordinance Standards Applicable to the Application:

- Yes

Statement of Findings of Fact by the Commission:

- Site drawing shows location of the proposed 16' x 12' storage building with room for future dwelling.

Compliance with the Standards and Conclusions of the Commission:

- All standards met

Conditions to the Grant of the Permit and Basis for the Conditions:

- Storage only, NOT for use as a cabin and/or living quarters.

Moved by Steiner, and seconded by Sheneman that the commission APPROVE the Special Land Use Permit for Ann Marie Lake to construct a Personal Storage Building on a vacant lot the proposed building is 16' x 12' with room for future dwelling. In accordance with Section 1638 and that the permit have conditions that the Personal Storage Structure is not to be used as a cabin and/or living quarters. Motion carried as follows: Yes – Steiner, Sheneman, Dewey and Trumble; No – None; Absent – Cran.

The Chair called the Public Hearing to order at 7:19 p.m. as follows:

PUBLIC HEARING:       Byrne Harmon  
                              Special Land Use Permit Application  
                              Cancilla - Weeman Road  
                              Proposed Construction of an Accessory Building (Pole Barn) on a vacant lot  
                              In accordance with Article 16, Section 1638  
                              Subject property Identification No. 05-07-002-010-25 Parcel 4

Zoning Administrator, Stephen Barnard addressed the Commission to report that he has complied with requirements of the Zoning Ordinance. Notices: Newspaper and surrounding property owners.

- Applicant seeks a Special Land Use permit to construct a Personal Storage Building on a vacant lot. The proposed Pole Barn Storage Facility building is 50' x 80' with room for future dwelling. In accordance with Section 1638.
- Carla McDonald addressed the Commission trying to assist with Bryne Harmon on the phone.

Discussion followed.

Clarification need from applicant on drawing and determination of front setback from road edge or right-of-way? Site plan drawing is not clear and unable to identify.

The Chair closed the Public Hearing Closed at 7:35 p.m.

The Chair called the regular meeting to order at 7:36 p.m.

Moved by Sheneman, and seconded by Dewey that the commission **TABLE** the Byrne Harmon Special Land Use Permit Application located at Cancilla Road and Weeman Road for the Proposed Construction of an Accessory Building (Pole Barn) on a vacant lot. In accordance with Article 16, Section 1638 Subject property Identification No. 05-07-002-010-25 Parcel 4 for new site plan due to setback from roads edge or right-of-way, commission unable to identify not clear. Motion carried as follows: Yes – Steiner, Sheneman, Dewey and Trumble; No – None; Absent – Cran.

The Chair called the regular scheduled meeting to order at 7:36 p.m.

The Chair called for Public Comment. There was no public comment.

**STEVE BARNARD, ZONING ADMINISTRATOR UPDATE:**

Zoning Ordinance Section 1638: Dewey

- What if the commission wanted to remove Personal Storage Building from Special Land Use?
- Memo from Williams and Works: Changes needed to update additional sections as follows: #310,504A, 601,801, 602, 802 and Delete Section 1638 relocate to section 310.
- Reporting that his opinion is that the current standards for personal storage buildings in Section 1638 are fine.

Discussion followed. No action taken.

Clam River Harbor Marina – Judith Hill

Old Torch Lake Drive – Plans modified and Approved by EGLE Water Resources Division

Windward Shores Motel – Bill Hayden 5812 SE Torch Lake Drive

Permits expired for the 6 Room Motel.

A meeting with Mr. Hayden, Contractor and Attorney.

A person is interested in purchasing the property and wants to make into a “SPA” but prior to making any purchase seeking guarantee that zoning (could or would) be permitted for Special Use of a “SPA”.

Weaver - Fence Violation:

Owner corrected the violations and court date cancelled.

Hollis Property – 9178 Clam Lake Road:

Site has been cleaned-up and one of the brothers has been seen on property but it is unknown if he is staying there.

Discussion followed.

David Roarke – Inquiry

Called to Inquire about building a quest house prior to a main dwelling.

Discussion followed.

Short Term Rentals – Legislative Analysis

House Bill 4722 (H-11) as passed by the House – copy

Discussion followed.

**MINUTES:**

Moved by Dewey, and seconded by Sheneman, that the commission approve the meeting minutes of September 7, 2022. Motion carried - all present voting yes.

**OLD BUSINESS:**

Torch Lake Cellars – research the current listing of events

Possible violation no current event listing on file.

Complaint – Laura Fisher (noise) affects the Bird Cannons

Original property permitted – if split and/or divided with owners’ children, will the children be required to have their own Special Land Use permits to conduct business and hold events on their property?

Discussion followed.

**NEW BUSINESS:**

There was none.

**PUBLIC COMMENT:**

The Chair requested Public Comment at 8:10 p.m. There was no public comment.

The meeting adjourned at 8:11 p.m.

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Chair, Paul Trumble

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Secretary, Linda Cran