

**FOREST HOME TOWNSHIP PLANNING COMMISSION
MEETING MINUTES
AUGUST 1, 2018 @7:00 pm**

Members present: Paul Trumble, Doug Dewey, Dan Steiner, Tom Sheneman and Linda Cran.
Absent: None.
Also present: Stephen Barnard, Tom Frey, Barbara Carton,Carolynn Nichols, Faye Kirkpatrick and Sue Mahan.

The Chairman called the meeting to order at 7:00 p.m.
The Pledge of Allegiance to the U.S. flag.

Agenda:

It was moved by Dewey, seconded by Sheneman to approve the agenda as written. Motion carried – all present voting yes.

Public Comment:

The Chairman requested Public Comment. Tom Frey spoke in appreciation of the commission starting each meeting with the Pledge of Allegiance. Public comment closed.

Zoning Administrator Update – Stephen Barnard:

Steve Bacon Lakeside Property – Applied for a Land Use Permit, Soil Erosion permit and Building Department permit for the construction of a dwelling estimated to be 1,750 square foot.

Inquiries & Reported Issues:

O'Connor Sherry Roth Jones/Mark Beryl Jones Property:

Property Tax ID #05-07-485-008-00 2504 S. East Torch Lake Drive
Robert Martin – Roman Farms.

Carol Smith Property:

Review of ordinance and discussion of buffers for cleared space – Application for alternation of Shoreline Protection Strip and advice for replanting.

Lloyd Benson Property - Fencing:

*It was reported that a fence was non-conforming fence at 237 Sumac Lane.
A letter was sent to inform Mr. Benson of the FHT Zoning Ordinance specifying the guidelines for fencing in Forest Home Township.*

1st Step Education:

Working with contractors and homeowner's to improve awareness and education of the Shoreline Protection Strip and Land Use permitting process and requirements of Forest Home Township.

Revisions Proposed: Shoreline Protection Strip Application:

Review and Discussion followed.

It was moved by Sheneman, seconded by Cran that the Revised Shoreline Protection Application be approved as presented. Motion carried – all present voting yes.

Discussion followed.

Recommendation was that the FHT Zoning Administrator provide to all applicants requesting a Land Use permit a copy of the Shoreline Protection Strip Ordinance.

MINUTES:

It was moved by Sheneman, seconded by Cran that the minutes of meeting dated July 11, 2018 be approved as corrected. Motion carried – all present voting yes.

OLD BUSINESS:

- Trumble reported that Torch Lake Cellars has hosted several events and has not received any complaints.
- Cran reported that there is no sign of the Bacon property being cleared or picked up.
- Trumble reported that the log cabin has been moved from the front yard to the side yard. It appears to be a slow process but maybe Mr. Bacon will continue to move in the right direction.
- Gas lines continue to be placed along Clam Lake Road and Torch Lake Road.

NEW BUSINESS:

There was none.

PUBLIC COMMENT:

The Chairman requested Public Comment. Tom Frey spoke of the good news that Mr. Bacon may be moving forward in a positive direction in efforts to clean-up his properties. Carolynn Nichols spoke of the need for the contractors to be informed of the Shoreline Protection Strip Ordinance prior to work, rather than having to ask for forgiveness after the removal of trees, planting and etc. Barb Carton suggested that a notice be included on or with the tax bills to notify owners of the Shore Line Protection Strip – FHT Zoning Ordinance Article 3- Section 323. Public comment closed.

Next meeting scheduled for Wednesday, September 5, 2018.

The Chairman adjourned the meeting at 7:50 p.m.

Chairman, Paul Trumble

Secretary, Linda Cran