

**FOREST HOME TOWNSHIP  
PLANNING COMMISSION  
MEETING  
MINUTES  
June 5, 2019 @7:05 PM**

Members present: Paul Trumble, Doug Dewey, Dan Steiner, Linda Cran and Tom Sheneman.  
Absent: None.  
Also, present Steve Barnard,Carolynn Nichols, Barb Carton, Ann Schwaudt,  
Delores McCormick, Sue Mahan and Dean Crandall.

The Chairman called the meeting to order at 7:05 pm.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Public Comment: Ann Schwaudt and Delores McCormick addressed the Commission with concerns of Short-Term Rentals and are interested in promoting consideration be given to an ordinance by the Commission. Dean Crandall addressed the Commission on Commercial Zones (Waterfront and Rural Residential and Short-Term Rentals). Public comment closed.

**AGENDA:**

It was moved by Sheneman, seconded by Cran, that the agenda be approved as corrected and that the item of the Master Plan be moved to Old Business. Motion carried – Unanimous.

**ZONING ADMINISTRATOR REPORT - STEVE BARNARD:**

*Susan Larson – Trash Removal*

Reported that an email was received asking about Zoning Ordinance and if the ordinance addressed home maintenance and trash removal. Addressing two (2) sited: 3205 M-88 and 473 S. Eckhardt Road.

*Byrne Harmon – 7260 Cottage Road*

Reported that the property owner is in violation as no permits issued for project. The Antrim County Soil Erosion Officer, Heidi Schaffer has been speaking with the DEQ and property owner.

*Kirk & Cherie Morey –Torch Lake Drive near Dockside entrance*

Special Land Use – hearing set for July 3, 2019 (all notices sent out and published as required). Section 1638 “Personal Storage Building” R1 Zone without plans for a primary residence. The application has the required setbacks and the plan identifying electric and no plumbing. Discussion followed.

**MOTION to reinstate July 3, 2019 meeting date:**

It was moved by Trumble, seconded by Sheneman to add a July 3, 2019 meeting back on the schedule to accommodate the Special Land Use Application filed by Mr. Morey. Motion carried – all present voting yes.

FHT Park & Recreation Commission – Request Site Visit:

Weaver Property next to the FHT Site Steiner Road/Torch Lake Drive

Site visit established the following violations:

Tarp/Snow wall was present lying under the Townships split rail fencing:

Owner reported that the tarps would be moved.

That (2) out buildings/shed are in violation of setbacks from fencing:

Letter sent to property owner on May 31, 2019 requesting compliance of FHT Zoning Ordinance and ~~no~~ no response. **Correction 7/3/2019**

Citation written and turned over to the Township’s Attorney – Court date forthcoming.

Village of Bellaire/Lakeview Cemetery:

Lacking lots for future needs and expansion requested.

Maintenance for mowing shared cost Village and Township.

**MINUTES:**

It was moved by Sheneman, seconded by Cran, to approve the May 1, 2019 meeting minutes as corrected. Motion carried – Unanimous.

**OLD BUSINESS:**

- Master Plan Update  
Barnard reported that he has sent minutes the Andy Moore, Williams and Works with no response.
- Sheneman asked Zoning Administrator status of SBS Portal.  
Barnard reported that the Board approved the Smart Business Solution Document Management Software System and that the installation has been delayed due to timing issues related to medical appointments.
- Tower/Antenna – Noreburg: Surveyor on Robinson Road near the Malone property.  
Discussion followed.

**NEW BUSINESS:** There was none.

**PUBLIC COMMENT:**

The Chairman requested Public Comment.Carolynn Nichols – Old gravel pit site at one time owned by Ms. Barnard: Attempting to developed small home sites that are lots containing 400 square feet to 1500 square feet. She suggested that the members visit the website: [www.beaghaus.com](http://www.beaghaus.com) Barb Carton addressed the Commission suggesting the commission consider permits for short-term rentals with a permit fee being \$500.00. Steven Barnard reported that the Township trash pickup is June 13 and that the Antrim County Building Department had red tagged a three (3)-bedroom home with twenty (20) in home. Public comment closed.

The meeting adjourned at 8:09 p.m.

---

Chairman, Paul Trumble

---

Secretary, Linda Cran