

FOREST HOME TOWNSHIP
PLANNING COMMISSION
FEBRUARY 4, 2015
7:00 P.M.

Members present: Paul Trumble, Doug Dewey, Dan Steiner, Linda Cran, Tom Sheneman

Also present: Terry Smith, FHT Supervisor
Scott Kendzierski – NW MI Health Department Director of Environmental Health
Casey Glynn – NW MI Health Department Environmental Health Sanitarian
Sign in sheet attached

The meeting was called to order by the Chairman at 7:00 P.M.

The Pledge of Allegiance to the U.S. flag.

AGENDA

It was moved by Sheneman, seconded by Dewey to approve the Agenda with the addition of approval of minutes for the January 7, 2015 regular meeting. Motion carried – Unanimous.

PUBLIC COMMENT

Ric Cicone inquired of the status of putting committee minutes on the FHT website. Terry Smith stated that the committee minutes are not currently posted on the website. The Township Clerk is currently working with the web designer, projecting that the minutes will be posted in the near future. Tom Frey encouraged that commission to add public comment at the end of the meeting agenda.

**NORTHWEST MICHIGAN HEALTH DEPARTMENT REPORT AND PRESENTATION
MILTON TOWNSHIP “TIME OF TRANSFER ORDINANCE” Well and Septic Systems**

Scott Kendzierski and Casey Glynn

Milton Township Ordinance requires an inspection of the water and wastewater systems prior to the time of property transfer. To assure consistency of inspections and accurately determine compliance with the District Sanitary Code, the Township entered onto an Inter-Governmental Agreement requiring the Health Department of NW MI to conduct all “Time of Transfer” evaluations and to annually report to the Township. The cost of the “Time of Transfer” evaluation is paid directly to the NW MI Health Department at the cost of \$278.00, and the evaluation being completed within two (2) weeks. The program has been very successful and a written evaluation report is provided to the applicant. The Health Department sends out letters to the local realtors to inform them and educate them of the process. Currently the Health Department offers existing system evaluations prior to requesting a building permit.

Trumble directed Smith to check with Antrim County to see if the County would be considering a similar ordinance in the near future. Also that Smith select a local realtor to attend a commission meeting to present their point of view regarding a "Time of Transfer" Ordinance.

PUBLIC COMMENT PLACEMENT

Tom Frey requested that the commission consider placing an additional Public Comment at the end of Agenda.

Discussion followed.

It was moved by Sheneman, seconded by Steiner the Commission approve the adding of Public Comment to the Agenda for a trial period of three (3) months beginning in April; (April, May and June) the Commission will revisit Public Comment at the July regular meeting. Motion carried – Unanimous.

MINUTES

It was moved by Sheneman, seconded by Steiner that the minutes of the January 7, 2015 meeting be approved as written. Motion carried – Unanimous.

It was moved by Cran, seconded by Sheneman that the minutes of work session dated January 15, 2015 be approved as written. Motion carried – Unanimous.

TIME LINE FOR ZONING ORDINANCE REVISION

Letter from Jay Kilpatrick, Consultant Williams and Works

Discussion followed.

Continue to review Chapters 18 -23 and the Subdivision Control Ordinance Sample to discuss at the March meeting.

MARIJUANA REGULATION UPDATE

No new information to report.

Members will continue to gather information as it becomes available.

OLD BUSINESS

Terry will contact the Township Attorney to request comments on the Sexually Oriented Business issues for the Ordinance.

NEW BUSINESS

Lakewood Terrance Condominiums formerly known as Watomie Pines Special Site Plan to Class A Designation has been submitted and will be scheduled for the March meeting. This will be the first step in the process to work towards the rebuilding the fire damaged units.

Discussion followed.

The meeting adjourned at 8:27 p.m.

Chairman, Paul Trumble

Secretary, Linda Cran

